



## **MAIDSTONE WEST DISTRICT SCOUT COUNCIL AGM**

### **Meeting Minutes**

Meeting Date: Tuesday 2nd September 2025

Meeting Time: 7:30pm

Location: Hamlet Wood Scout Campsite

|   | <b>Agenda Item</b>                                       | <b>Notes</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
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| 1 | Welcome and Introductions                                | <p>Chris Bury (Chair) welcomed attendees and thanked them for their attendance.</p> <p>The Chair thanked the venue, Hamlet Wood Scout Campsite, for the use of their facilities.</p> <p>The Chair welcomed members of the District Scout Council.</p>                                                                                                                                                                                                                                                                                                       |
| 2 | Apologies and Attendees                                  | <p>No apologies for absence were received ahead of the meeting.</p> <p>A full list of attendees can be found below.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 3 | Minutes of the AGM Held in 2024                          | <p>The Chair advised that the District Trustee Board had reviewed the minutes of the 2024 AGM at their meeting held on 26/11/2024, and put forward that the minutes be taken as read and accepted as a true record of that meeting.</p> <p>Seconded by Richard Flood.</p> <p>There was a unanimous show of hands in agreement.</p>                                                                                                                                                                                                                          |
| 4 | Presentation of the Annual Accounts 2024 (to 31/03/2025) | <p>The Chair noted that the District Trustee Board had approved the Annual Report and Statement of Accounts, and had received the report on the accounts from the Independent Examiner.</p> <p>Treasurer Perry O'Callaghan explained the Statement of Accounts to the Council.</p> <p>The Chair invited questions from the floor regarding the Trustee Annual Report and the Annual Accounts.</p> <p>The Chair thanked Treasurer Perry O'Callaghan.</p> <p><i>No vote was required — the District Scout Council received and considered the report.</i></p> |

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| 5  | District Lead Volunteer's Report                                                                                              | <p>The Chair asked the District Lead Volunteer, Daniel Everest, to present his Annual Review, reflecting on Scouting activities across Maidstone West over the past year.</p> <p>The District Lead Volunteer gave his review.</p> <p>The Chair thanked the District Lead Volunteer for his review.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 6  | Appoint District Trustees                                                                                                     | <p>The Chair thanked the Trustees for their service this year.</p> <p>Ex Officio Members of the Board of Trustees noted: Daniel Everest as District Lead Volunteer, and Jonathan Atkins as District Youth Lead.</p> <p>The Chair noted that he (Chris Bury) had been elected for one year as Chair at the last AGM and therefore required re-election, and that Perry O'Callaghan had been elected as Treasurer for 3 years at the last AGM (continuing, not up for re-election this year).</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 6a | Appoint the District Chair, following recommendations from the open selection process initiated by the District Trustee Board | <p>The Chair handed the chairmanship of the meeting over to the District Lead Volunteer.</p> <p>The District Lead Volunteer explained that, following the open selection process run in 2024 which appointed Chris Bury as Chair, he recommended to the District Scout Council that Chris Bury be appointed as District Chair.</p> <p>The Council voted unanimously in agreement, by a show of hands.</p> <p>The District Lead Volunteer handed the chairmanship of the meeting back to the District Chair.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 6b | Appoint the Elected Trustees following Nominations from the Council                                                           | <p>The Chair noted that the elected Trustees comprised: Kevin Jenner (elected for a 1-year term at the last AGM); Patricia Hadley and Nick Keates (elected for a 2-year term at the last AGM); and Josh Reynolds and Sophie Hodges (elected for a 3-year term at the last AGM, continuing).</p> <p>As Kevin Jenner's term had come to an end, and after over 20 years of service on the Board, Kevin felt it was time for a new voice on the committee and was not seeking re-election.</p> <p>The Chair extended thanks on behalf of the Trustees and Council for Kevin's service to the Board, with a round of applause, and wished him well continuing in his role at Tovil Scouts.</p> <p>Nominations were received to join the Board of Trustees for a 3-year term: Thomas Hood and Daniel Cawse. As nominations did not exceed the number of places available, the Council voted to accept the nominations.</p> <p>The Council voted unanimously in agreement.</p> |
| 6c | Appoint the Elected Representatives to the Management Subcommittee of Hamlet Wood                                             | <p>The Chair explained that the Maidstone East and Maidstone West District Trustee Boards were working on reforming the constitution and governance structures of Hamlet Wood, in line with</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

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|    |                                                                                            | <p>transformation initiatives, and that the Hamlet Wood Management Subcommittee is a Sub-Committee of each respective Trustee Board.</p> <p>The Council was invited to vote in support of the Districts' nominations to the Hamlet Wood Management Subcommittee, for a term of 1 year: Pat Hadley and Thomas Hood.</p> <p>The Council voted unanimously in agreement.</p>                                                                                      |
| 7  | Appointment of Independent Examiner                                                        | <p>The Chair noted the need to appoint an independent examiner and thanked Wendy O'Kill for her support as Independent Examiner following the last AGM.</p> <p>Treasurer Perry O'Callaghan proposed Wendy O'Kill.</p> <p>The Chair confirmed that Wendy O'Kill had been proposed, seconded and was qualified for the role, and asked for a show of hands to approve the nomination.</p> <p>The Council voted unanimously in agreement.</p>                     |
| 8  | Approve Appointed Members of District Scout Council                                        | <p>The Chair noted that the District Scout Council can admit other people to membership of the Council, in addition to those set out in POR, and proposed that the District Lead Volunteer, District Youth Lead and District Chair of Maidstone East be admitted as District Scout Council members, in addition to the ex officio list in POR Rule 5.5.4.</p> <p>The Council voted unanimously in agreement.</p>                                               |
| 9  | District Awards                                                                            | <p>The Chair passed to Daniel Everest, who presented the District Awards for the year.</p>                                                                                                                                                                                                                                                                                                                                                                     |
| 10 | County Representative Section                                                              | <p>The Chair invited a representative to speak on behalf of the County Lead Volunteer, Nirav Patel.</p> <p>The representative addressed the Council.</p>                                                                                                                                                                                                                                                                                                       |
| 11 | Presentation from Maidstone West Networkers of their recent expedition to Peru, April 2025 | <p>The Chair noted the District's continued support for and success in encouraging international experiences, and the bonds created through them, highlighting the 10 Networkers the District supported in attending an expedition to Peru in April 2025.</p> <p>The Chair noted that Jamboree selections would open soon and encouraged young people from across all District groups to put themselves forward.</p> <p>The Chair formally closed the AGM.</p> |
| 12 | AGM End                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

### Apologies

| Name | Group / Role |
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|               |   |
|---------------|---|
| None received | — |
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**Attendees**

**Amanda Booth Hamlet Wood Team Lead**

**Chris Bury Chair**

**Patricia Hadley District Trustee**

**David Smitherman Wanderers ESU - Leader**

**Daniel Everest DLV**

**Anna Hilder Explorer Lead - Skylax**

**Richard Flood GSL Oakwood**

**Jonathan Atkins District Youth Lead**

**Jake Hawkins District Youth Lead**

**Nick Keates District Trustee**

**Janice Grant District Cub Lead**

**John Gurnett District Trainer**

**Jane Gurnett District Training Manager**

**Alex Bishop GSL St Michaels**

**Kevin Jenner District Trustee / Scout Leader- Tovil**

**Kirsty Hawkins GLV Tovil**

**Steph Hill District Beaver Lead**

**Christine Price District Inclusion Lead/ St Michaels Squirells Lead**

**Kevin Bishop Scout Team Lead- Allington**

**Sophie Hodges District Network Lead**

**Josh Reynolds District Network Lead**

**Karen Haywood Scout Team Lead- Tovil**

**Neil Gearing County Kent)**

**Steve Harley GLV Loose Swiss**

**Nicola Plane Wateringbury Cubs**

**Jodie Smith Explorer Leader- Wanderers**

**Jacqueline Smith Scout Team - Wateringbury**

**David Smitherman Cub Team Lead- St Michaels**

**Nigel Hadley Scout Leader - Coxheath**